

KATHARINE A. KINSEY

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Instructional Design/Education Experience

◆ Graduate Coursework

Fall 2012 Semester

The University of Central Florida, Orlando, FL

- ◆ Instructional Systems Design: Worked in a 5-person team to create an instructional treatment plan and storyboard of instructional unit. The instructional system may be converted and used in an actual instructional setting through The Florida Virtual School.
- ◆ Multimedia for Education and Training: Independently developed six (6) multimedia projects, including several websites, a narrated multimedia presentation, an audio public service announcement, and a video presentation.

◆ New Hire Training

October 2011 - December 2012

Bailey Zobel Pilcher PLC, Maitland, FL

- ◆ Analyzed new hire training needs, designed and implemented training program.
- ◆ Developed training program materials, including multimedia presentations, procedures manual, and training agenda.

◆ Instructor/Tutor/Trainer

September 2009 - February 2012

Kaplan Test Prep & Admissions, Orlando, FL

- ◆ Trained over twenty (20) new Instructors and evaluated progress and recommended remediation or graduation based on performance rubric; trained in Adobe Pro Connect environment
- ◆ Facilitated college test-prep courses to high school students

◆ Education Programs Intern

August - December 2008

Maitland Historical Society, Maitland, FL

- ◆ Developed educational program materials utilizing Microsoft Publisher and Word
- ◆ Facilitated educational programs to young children and adults in groups of 10-25

Additional Employment History

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|--|--|--------------------------|
| ◆ UCF Secondary Education Intern | <i>Oviedo High School, Oviedo, FL</i> | August-December 2007 |
| ◆ Junior Achievement Consultant | <i>Seminole County, FL</i> | Fall 2006 |
| ◆ Orange County Additions Volunteer | <i>Orange County, FL</i> | Fall 2006 |
| ◆ Co-Owner | <i>Custom Window Wear, LLC, Longwood, FL</i> | April 2006-present |
| ◆ VPK Assistant Teacher/Camp Counselor | <i>Kids R Kids, Oviedo, FL</i> | April-August 2006 |
| ◆ Sales Associate | <i>Cookies by Design, Orlando, FL</i> | November 2005-April 2006 |

Professional Skills

- ◆ Strong planning & implementation skills
- ◆ Proficient in Microsoft Suite; Intermediate skill in Mac Office Suite
- ◆ Intermediate skill in web authoring (Nvu), video and audio development, and other media development as appropriate for instructional units
- ◆ Assessment design experience
- ◆ Excellent written & verbal communication skills
- ◆ Exceptional organizational skills & multi-tasking abilities

Education

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|---|-------------------------------|------------------------|
| ◆ Master of Arts, Instructional Systems | University of Central Florida | May 2014 (Anticipated) |
| ◆ Bachelor of Arts, Anthropology | University of Central Florida | December 2009 |

Education is learning what you didn't even know you didn't know. -Daniel J. Boorstin