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VITAE

# JANE ELLEN HERTZ

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## PROFESSIONAL GOAL:

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Earn a Human Performance Technology Graduate Certificate and work in the education technology career field as a Human Systems Integration Specialist or Training Integration Specialist focusing on motivation, neuroscience advances, and human performance.

## EDUCATIONAL PREPARATION:

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M.A. in progress University of Central Florida, Orlando, Florida  
Applied Learning and Instruction  
Expected graduation Spring 2018

1983-1984 Imagery Intelligence Course, Denver, Colorado

1980-1983 BS, Education Oklahoma State University  
Library Media Specialist, K-12

## PROFESSIONAL EXPERIENCE:

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Experienced leader, organizer, and integration manager with over 21 years of military experience in the technology and intelligence career field with a TS/SCI clearance. Over the past 13 years worked as substitute teacher in Seminole County, volunteered as lead in the Super Scientist program and mentor for students interested in STEAM programs in Seminole County. Acted as Citrus Girl Scout Community Manager for 14 years for over 140 Girl Scout Leaders and 800 Girl Scouts, ages 5-18.

2013-Present Graduate Student, University of Central Florida, Studies include Applied Learning and Instruction M.A., and several certificates in the education field.

2006-2015 Seminole County School Substitute Teacher with STEM focus

2004-Present Girl Scouts, Citrus, Service Community Manager for East Seminole County

1983-2004 Intelligence Officer United States Air Force, Joint Chiefs of Staff and J-2 Haiti. Systems integration, Configuration Management Board Director, Air Force representative for National Photographic Intelligence Center working national and Department of Defense systems integration.

Responsible for budget, planning and contracts for the integration of systems in the Gulf Wars, Central and South America, Bosnia and Iraq.

## **CERTIFICATIONS AND CERTIFICATES**

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Present	Instructional/Educational Technology Certificate. University of Central Florida, Expected graduation date Spring 2018.
2014-2016	Substitute Teaching Certificate, University of Central Florida

## **SKILLS**

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Microsoft Office Suite: including Microsoft Excel and PowerPoint  
Multi Media Platforms: Audacity, SnagIt, Moviemaker,  
Desktop Web Site Publisher: Adobe Dreamweaver and Adobe Photo Shop  
Internet Applications: Web 2.0 presentation and productivity tools  
Mobile Learning Applications: Apple and Android apps and devices  
Basic networking and troubleshooting skills  
Working knowledge of educational digital programs and current educational technology in instructional settings